**Progress Report**

**Date**: 1/14/2018 – 1/20/2018

**Total Hours**: 40 Hours

**Consultant**: Beimar Medina

Accomplishments This Week

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| 1. Finalized the migration of the Grafton Site (SharePoint 2007) to SharePoint Online. |
| 1. Developed new site architecture for the Worcester Site |
| 1. Developed new site architecture for the Houston Site |
| 1. Migrated the following Worcester Sites (SharePoint 2007) to SharePoint Online    1. Engineering    2. Forge    3. Heat Treat    4. Maintenance    5. Manufacturing    6. Metallurgy    7. NPI    8. Performance    9. Planning |

Goals for next week

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| 1. Finalized the migration of the following Worcester Sites    1. Process    2. Project Management    3. Purchasing    4. Quality    5. Sonic    6. Stock Prep    7. Worcester Instrumental Services    8. Worcester Safety |
| 1. Demo the design and architecture of the Houston Site |
| 1. Test and Validate the Grafton Site Migration |
| 1. Start the migration of the Millbury and other Sites    1. Design and Analyze the Millbury and other Sites    2. Develop new Sites Architecture for the Millbury and other sites    3. Migrate the Millbury content to the New sites |

Issues or Concerns: None.